*Please complete this form and send it to the Secretariat by E-mail (*[*msk@msk.or.kr*](mailto:msk@msk.or.kr)*).*

|  |  |  |  |
| --- | --- | --- | --- |
| **A. PARTICIPANT INFORMATION** (Please type or print CLEARLY.) | | | |
| First Name (Given) \* |  | Last Name (Family) \* |  |
| Nationality \* |  | Gender \* | □ Male □ Female |
| Organization \* |  | | |
| E-mail \* |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **B. REGISTRATION FEE** | | | |
| **Category** | **□** PI | **□** Student | **□** Accompanying Person |
| **Early Bird Registration** | USD ?? | USD ?? | USD ?? |
| **TOTAL** | **USD** ( ) | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **C. ACCOMPANYING PERSON(S)** *- Available for Family Members only* | | | | | |
| 1 | □ Mr. □ Ms. | First Name |  | Last Name |  |
| 2 | □ Mr. □ Ms. | First Name |  | Last Name |  |
| 3 | □ Mr. □ Ms. | First Name |  | Last Name |  |
| 4 | □ Mr. □ Ms. | First Name |  | Last Name |  |
| 5 | □ Mr. □ Ms. | First Name |  | Last Name |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **E. PAYMENT** | | | |
| □ Wire Transfer | Sender’s Name |  | |  |  | | --- | --- | | Bank Name | Suhyup Bank | | Account No. | 1010-1186-4410 | | Swift Code | NFFCKRSE | | Bank Address | 22, Teherano-ro 7-gil, Gangnam-gu, Seoul 06130, Republic of Korea | |
| Deposit due date |  |
| □ Credit Card | Card type | □ VISA □ MASTER | |
| Sender’s Name |  | |
| Card Number |  | |
| Expiratoin Date |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Cancellation and Refund Policy**   * MSK will refund the registration fee according the following rules. * Notification of cancellation must be received in writing to the Secretariat by e-mail. Only cancellations made in writing are acceptable. * Refunds will not be provided for registrants who do not attend the symposium without any prior notice of cancellation. * For administrative reasons, all refunds will be made after MSK2019 ends. * Any bank charges which may incur from the process will be deducted from the refunded amount.  |  |  | | --- | --- | | Date | Amount to be Refunded | | By March  22, 2019 | 100% of Registration Fee | | By April  12, 2019 | 50% of Registration Fee |   **Invitation Letter**   * MSK will be happy to send official Invitation Letters to registered participants who have completed the payment, upon request. * It is understood that such an invitation is intended to help potential attendees raise funds or obtain visas. * Please note that the letter is not a commitment on the part of the organizer to provide any financial support. |